


Import your contacts into Raisin! Click on the “import contacts” button on the page.

Great Futures 2022 Tour Badges My Account

**My Contacts** Import contacts Add Contact

**Set up your contact list** Hide  
Import your contacts to create your email list. Don't worry, your contacts are private to you only.

**ADDRESS BOOK**



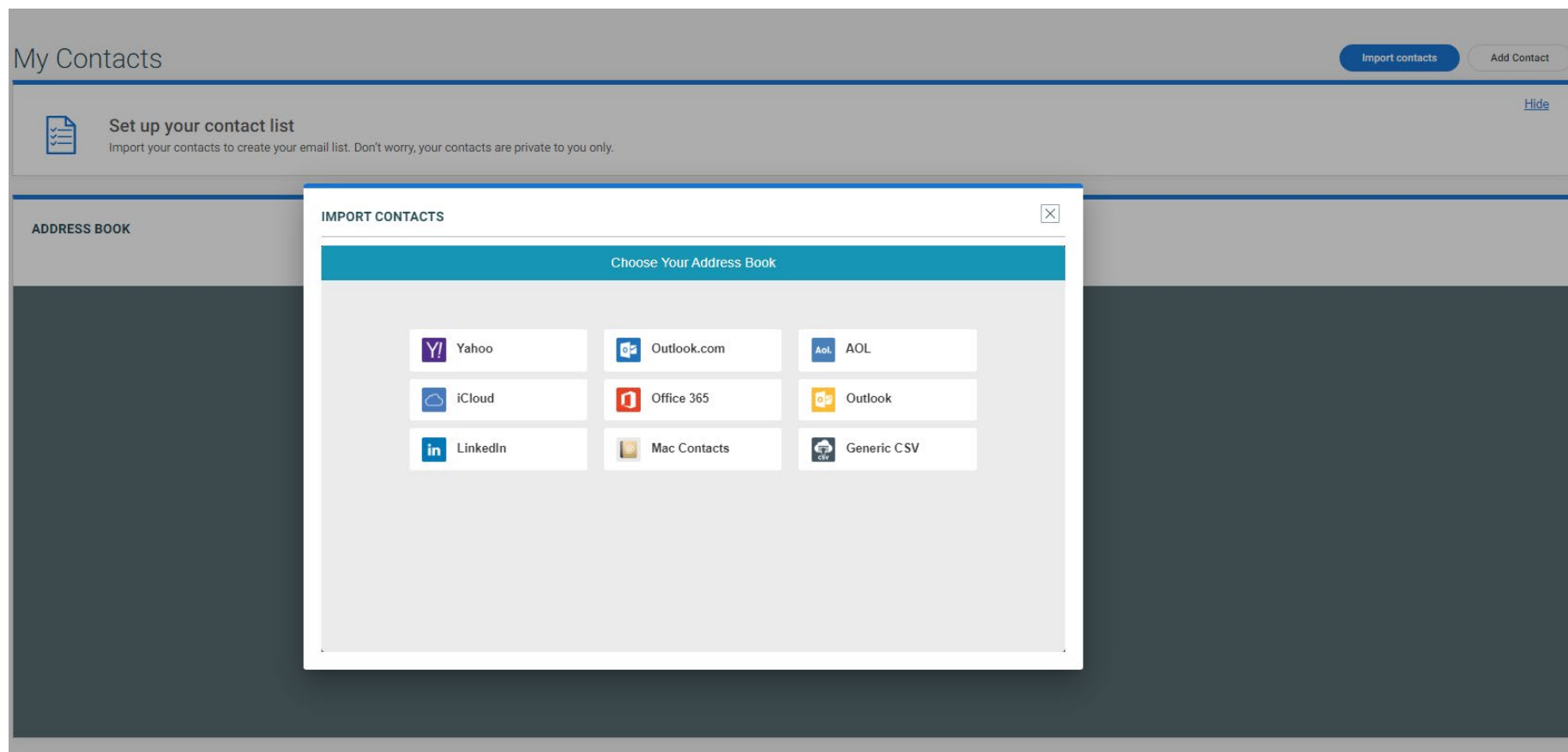
**Your address book is empty!**  
Import your contacts and kick-start your fundraising campaign!

[Import contacts](#)

**Navigation Menu:**

- DASHBOARD
- MY PAGE
- TEAM +
- DONATIONS -
  - DONATION HISTORY
  - SELF DONATION
- FOLLOW UPS
- SEND EMAILS -
  - CREATE EMAIL
  - MY CONTACTS
- GET SOCIAL
- FITNESS GOAL

You have a few options on how you would like to proceed with the import. We can send you your list of donors in CSV format that you can easily upload into Raisin. Just email Molly ([mandrews@wakebgc.org](mailto:mandrews@wakebgc.org)) to get that file. If you choose to go that route, click on “Generic CSV.”



Upload your contacts here. You will select the file from your computer. Then a list of your contacts' names and email addresses will appear. Select all or go through individually to select the contacts you want imported. When finalized, their name, email address, and phone number (if included in the file) will exist in your address book.

The screenshot shows a web application interface for managing contacts. At the top, there's a navigation bar with 'My Contacts' on the left and 'Import contacts' and 'Add Contact' buttons on the right. Below this, a section titled 'Set up your contact list' contains a document icon and the text: 'Import your contacts to create your email list. Don't worry, your contacts are private to you only.' A 'Hide' link is also present. The main content area is titled 'ADDRESS BOOK'. A modal window titled 'IMPORT CONTACTS' is centered on the screen. It has a teal header 'Import Your Contacts' and a close button. Below the header, there's a file upload icon and the text 'Select and upload your contacts file'. A large dashed blue rectangle contains the text 'Click to upload your contacts'. At the bottom of the modal, it says 'Want to choose another address book? [click here](#)'.

You can then use one of the existing templates or create your own email to send to your contacts.

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**E-mail** Hide

**Emailers raise more money!**  
Select a template, email your contacts and track responses in [Follow Ups](#). You're on your way to reaching your goal!

**CREATE EMAIL**

Template:  Sponsor Me

Send To: Recipients  
Molly Andrews × +

Subject: Your Subject  
Sponsor Me

Message

**B I U** [List Icons] [Link Icon] [Image Icon] (inherited siz...)

Dear [%ContactFirstName%],  
I'll be participating in [%LocationName%].  
**My goal is to raise [%MyFundraisingGoal%] but I can't do it without your help so please join me in raising money for a great cause by sponsoring my campaign. Just click on the link below and it will take you to my personal page where you can sponsor me.**  
Thank you in advance for your generosity.

See content added to end of email here. [View content >](#)

BACK TO EVENT SITE